



सत्यमेव जयते

Affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon ▪ कवयित्री बहिणाबाई चौधरी उत्तर महाराष्ट्र विद्यापीठ, जळगांवशी संलग्न



Government College of Engineering, Jalgaon

शासकीय अभियांत्रिकी महाविद्यालय, जळगांव

An Autonomous Institute of Government of Maharashtra ▪ महाराष्ट्र सरकारची स्वायत्त संस्था

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Vision: Globally Accepted Engineers with Human Skills ▪ **Quality Policy:** Offering value based technical education of best possible standards



DISCIPLINARY RULES FOR THE INMATES OF THE HOSTELS

The following rules shall apply to both MALE and FEMALE students in the hostels. Violation of any rule will make the inmate liable to disciplinary action including expulsion from the hostels and also from institution.

1. Every student must remember that the hostel is the home of the student on the campus and therefore, he/she should behave himself/herself on the campus as well as outside in such a manner as to bring credit to him/her and to the institution.
2. A student once admitted in the hostel will continue to be a hostel inmate throughout the year unless otherwise debarred from the hostel on disciplinary grounds.
3. Student should not enter into the room of other students without express permission of the inmates. Lock the room while going out of the room, (even when you are going to bathroom/or latrine, lock your room or see that your partner stays in the room till you return).
4. Hostel inmate is not entitled to allow a day student or other member to come in his/her room. The room is meant for his/her use and not for outsiders. If any outsider/day student/guest/relative is found in the room, a fine of Rs.1,000/- will be imposed to the concerned inmate and he/she will be expelled from the hostel immediately.
5. No student shall undertake himself/herself to repair any damage to the room, fittings, fixtures and furniture or carry out any alterations therein. He/she should report to the Rector for the repairs required.
6. A resident student must leave the hostels and give a vacant possession of the room to Block Attendant/Warden/Rector within two days after the end of each term of his/her examination. Under no circumstances he/she will be allowed to extend his/her stay in the hostels after that period.
7. No parent or guardian of a student is permitted to stay in the hostel. They must obtain prior permission from the Registrar to stay in the college Guest House only, (if such accommodation is available for a specific period on payment basis as per the Guest House accommodation rules).
8. Any hostel student harboring any unauthorized person(s) will be expelled from the hostel immediately.
9. The inmates of the hostel should not leave the hostel premises on holidays for the purpose of excursion or picnic without prior permission of the Warden/Chief Rector/Ladies Rector. However, for any accident or fatality that may occur during picnic/excursion, the responsibility does not lie with the institute or hostel authorities.

10. Hostel students must use the premises allotted to them only for purpose of residence, study and normal social contacts with their fellow students within limits prescribed in the rules. Nobody should disturb the other students residing in hostel room by playing Radio/Tape/Instruments or shouting etc.
11. In case of overriding needs, the college accommodation allotted to the students is liable to be curtailed or modified. Care will; however, be taken such cases to see that the inconvenience caused to student concerned is minimized.
12. No resident of the hostel is permitted to take any article/utensils etc. outside the hostel/mess premises and even to his/her room.
13. No association of students on the basis of region, caste or creed is permitted.
14. No secret activities or meetings are permitted on the hostel premises. For holding any meeting in the hostel room or anywhere in the hostel area, prior written permission should be obtained from the Chief Rector.
15. Residents shall refrain from any act, covert or overt, that may destroy or disturb the peace and harmony among the residents and on the campus.
16. No hostel inmate shall take the law into his/her own hands. If any of the hostel inmates find that other students are indulging in any undesirable activity or causing inconvenience or physical injury to him/her or to the other hostel inmates, he/she should lodge a complaint in writing with the Rector concerned.
17. Students who have finished the four years of course work but yet to pass some examinations are called backloggers. Such students will not be normally given accommodation in the college hostels. Similarly, students who have been promoted to the next higher class and who are not for some reason attending classes during the given semester or academic year also will not be given accommodation in the hostels.
18. The hostel area is declared out of bounds to the backloggers. Therefore, the stay of any backlogger in the hostel will treated as a case of trespass. The hostellers who entertain or permit backlog students to stay in their rooms, will also be liable to disciplinary action including expulsion from hostels.
19. Hostel inmates who are found guilty of misconduct or guilty of infringement of any of the rules prescribed above shall be liable to fine, suspension, rustication or dismissal either from the hostels and/or from the institute or both by the appropriate authority.
20. Accommodation in the hostel cannot be claimed as a matter of right. Students who disturb peace and violate the rules of the hostels on the campus will be expelled from the hostels.
21. The consumption or storage or supply of liquor or any sort of intoxicant is strictly prohibited and if found guilty, the offenders will be dealt with severely, including prosecution. Any kind of gambling is also prohibited.
22. Student having medical fitness are generally eligible to stay in hostel. Any minor/ major medical problem should inform to the hostel rector before hostel allotment.
23. Medical facility: Any treatment requiring specialist/expert medical care and treatment, the inmates are supposed to make their own arrangements for treatment and to bear medical expenditure themselves.
24. Residents shall not get involved in arguments or otherwise interfere with the duties of the employees of the hostel. If there is any complaint or suggestion to be made, it shall be made to the Rector concerned.
25. Students are not allowed to keep car/ motor bike /scooter or any vehicle. Cycle is allowed in the hostel. A hostel student will be completely responsible for all his possessions including his/her cycle/laptop/computer/electronic gadgets, etc. The institute hostel will not be responsible for loss incurred.

26. Inmates will be personally and collectively responsible for any loss/damage to the properties and equipment and other fittings in the common halls. In case of damage to any buildings, furniture, apparatus or other property of the college, the loss caused to the institution shall be recovered directly from those identified persons wherever possible. But, if persons who cause the damage are unknown, the cost of repairing it, as may be assessed by the hostel authorities, will be distributed equally among all the students of such groups or associations as may be found responsible.
27. Students are advised to do not keep valuables in the hostel rooms. They are advised to deposit extra cash in the bank or at any other safe place.
28. They should lock their rooms properly when they go out for their batch, mess etc. Each room-mate must keep a key of the door lock of his room, particularly in the case of double/triple seated rooms.
29. Fans and lights must be switched off when the students leave their rooms. Light must be switched off positively when they go to bed. In case it is noticed that fans/lights are on the locked room, a heavy penalty will be imposed for wasting the costly energy sources.
30. Playing music and videos etc. inside the rooms is strictly prohibited as it causes disturbance to the inmates. Any such complaint against inmates will be viewed very seriously and seizure of the gadgets will be made along with imposition of heavy fine.
31. The room of any student in the hostel can be inspected at any time by the Rector/Warden or any authorized member of the institute staff or district police officials. Inmates are advised to keep their ID cards with them and show them on demand.
32. Inmates are prohibited from writing slogans or any writings obscene drawings on the hostel walls and rooms. Heavy penalties will be imposed on students/group of students indulging in such writings.
33. Every other matter, not provided in these rules, will rest in the absolute discretion of the Principal.
34. Any electrical appliances such as heater, kettle, induction, pres, cooler etc are strictly prohibited.
35. Any equipment/device (Other than mobile/gadget, Laptop or simillarly) requires gate pass or permission of warden/ rector.
36. **The Institute/ Rector/Warden reserves the right to terminate the temporary occupancy of the student for any willful disobedience or defiance of authority, non-observance of hostel rules, causing damage to person or property or indulging in anti-social, anti-national or undesirable activities. In such cases the parents will be informed and deposit shall be forfeited and hostel fee will NOT be refunded.**
37. **Students should follow the Hostel Timings (Hostel gate will be closed at 10.30 PM for Boys' hostel and 7.30 PM for Girls hostel) and strict silence shall be observed in hostel from 11.00 pm to 5.30 am. Care shall be taken at all times to ensure that music/loud talking is NOT audible outside the room.**
38. **If any common property is lost/damaged/disfigured, the loss will be recovered from the students, in equal share, who are responsible for the damage or loss or in general use of that property. In case the damage/loss cannot be pinpointed to student(s), then collective fine to recover the loss will be levied by the Campus Administrator.**
39. **Students are informed to go through proper channel for complaining about any problem or misconduct in the hostel premises. They should contact Hostel clerk / Warden / Rector/ Principal as per requirement and nature of problem. Mass representation of problems or any issue in large gathering / mob and shouting slogans will be considered as violation of rules and strict disciplinary action shall be taken against students. Further violations may cause involvement of Police force for restoring the peace and normalcy.**

40. Do not keep any valuables in the room. If you notice any hostel student not behaving properly or has any difficulties, report the matter to the Rector immediately. Students should observe every common safety rules to avoid thefts. Keep your room and surrounding clean.

Undertaking

I _____

Branch/Year _____ PNR _____ Mbl. _____

S/D/o Shri/Smt. _____

Hostel No. _____, Room No. _____ read all the rules and regulations given above and understand them. I hereby give undertaking to abide by the rules and regulations given above and orders/ instructions issued from time to time. I fully understand that in case of violation of any of the rules/ policies/, I may be imposed heavy penalty which may include expulsion/ suspension from the hostel and/or even from the college.

Date:-

(Name and Sign of the student)